

**PERSON SPECIFICATION**

**Midday Supervisory Assistant**

| **Essential upon appointment** | **Desirable on appointment** (if not attained, development may be provided for successful candidate) |
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| **Knowledge** |  |
| * Awareness of health and hygiene issues | * Behaviour management. (This criteria may be essential for secondary or larger primary schools) * Good written and verbal communication skills. |
| **Experience** |  |
| * Experience appropriate to working with children. |  |
| **Occupational Skills** |  |
| * Judgemental skills * Demonstrable interpersonal skills. * Ability to work successfully in a team. * Confidentiality. * Initiative |  |
| **Qualifications** |  |
|  | * Appropriate first aid training or willingness to undertake training *(Dependent on the schools needs - insert as appropriate)* |
| **Other Requirements** |  |
| * Enhanced DBS Clearance * To be committed to the school’s policies and ethos. * To be committed to Continual Professional Development. * Motivation to work with children and young people. * Ability to form and maintain appropriate relationships and personal boundaries with children and young people. * Emotional resilience in working with challenging behaviours; and, attitudes to use authority and maintaining discipline. * To assist in ensuring that NYCC’s equalities policies are considered within the school’s working practices in terms of both employment and service delivery * The ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post |  |

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